

LAMAR COUNTY APPRAISAL DISTRICT
BOARD MEETING MINUTES
WEDNESDAY, OCTOBER 30, 2024
4:00 P.M.

Members present: Clifton Fendley, Don Biard, Kenneth Kohls and David Dunmon.

Members Absent: Bryan Glass

LCAD Staff present: Stephanie Lee, Margie McKee and Pat Loven

1 Meeting called to order and a quorum declared at 4:00 p.m. by Board Chairman Clifton Fendley.

2 Public Comments: No public comments. No one present from the public.

3 Approval of minutes from August 29, 2024 meeting.

Motion: Don Biard Second: David Dunmon Vote: Unanimous

4 Approval of minutes from August 29, 2024 Reappraisal Plan.

Motion: Don Biard Second: Kenneth Kohls Vote: Unanimous

5 The Board discussed and approved the new Dress Code policy that will take effect on November 1, 2024.

Motion: Clifton Fendley Second: Don Biard Vote: Unanimous

6 The Board discussed the renewal contract with Vested Networks that will be adding two new lines. After discussion, the new contract was renewed in the amount of \$482.75 per month for a term of 60 months.

Motion: Don Biard Second: Kenneth Kohls Vote: Unanimous

7 The Board approved the renewal of Western Valuation & Consulting, LLC in the amount of \$64,00.00 for the year 2024-2025. Payments will be paid quarterly in the amount of \$16,000.00.

Motion: Don Biard Second: David Dunmon Vote: Unanimous

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8 The Board discussed the BIS renewal contract. Mr. Fendley asked Stephanie Lee to get additional estimates, before getting it approved. He gave two different names of people to contact to see if they would give an estimate to us. Action was tabled until information could be received from them.

9 The District Financial reports for the month of August and September were given by Stephanie Lee. She reported that the Appraisal and Collection department expenses were slightly under budget for the 2023/2024 year and in line for September of 2024.

Motion: Don Biard

Second: Kenneth Kohls

Vote: Unanimous

10 The Director of Collections report was presented by Pat Loven, Collections Supervisor. She reported the 2024 Tax Statements were mailed on October 10th and the total collections from September 1, 2024 thru October 28th was Current: 913,123.06 Delinquent \$274,857.38 for a total of \$1,187,980.44.

She advised that Tammy Hope was hired as a part-time clerk for the busies collection months and that all of the ladies in collections are doing an amazing job with excellent customer service abilitis and their hard work is much appreciated.

She reported that Linbarger, Goggan & Blair will have a tax sale on December 5th, 2024 and they are currently working on the list of properties to be auctioned and the ones to be pulled.

Motion: Don Biard

Second: Kenneth Kohls

Vote: Unanimous

11 The Chief Appraisers report was give by Stephanie Lee. She advised the Board that there was an error found on the 2024/2025 Adopted Budget in the formula caculations for the total. The last two items entered on the budget were not included in the total. To correct this error, the Board was asked to approve the transfer of \$57,000.00 from the Payroll Expense amount that was in the budget for the Director of Appraisal position, that is vacant, in order for LCAD to not have to go back to the Entities for additional funds. The Board was in agreement to the request. She advised that she had attended the Rural Chief Appraiser conference in San Marcos, Tx from October 27th-29th.

She told the Ag Board meeting was held on October 2, 2024 and that the school district property value study information has been turned in to the state and the preliminary MAPS information is also being completed. It was also reported that we have three appraisers taking classes that week.

She advised the Board that she will be contacting Hayter Engineering regarding the fee of \$2,500.00 for usage of Pictometry that was agreed upon in 2024.

She reported that as of October 30, 2024 there has been 1 lawsuit and 8 Arbitrations filed for 2024 values.

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She advised that the LCAD office will be closed for Thanksgiving holidays on Thursday and Friday, November 28th and 29th and the Christmas holiday scheduled days of closure will be Monday thru Wednesday, December 23rd thru the 25th.

The Abatement Report to the state was discussed and the Board made the decision not to have a Board meeting in November nor December, due to the holidays.

Motion: Clifton Fendley

Second: Don Biard

Vote: Unanimous

12 A "Closed Session" was not required by the Board or the Chief Appraiser.


13 No action needed due to no Closed Session.

14 The meeting was adjourned at 4:15 p.m.

Motion: Clifton Fendley

Second: Don Biard

Vote: Unanimous



Secretary



Chairman